

THIS DOCUMENT IS THE PROPERTY
OF THE GOVERNMENT OF ANGUILLA

Copy No:

MINUTES OF THE 98TH MEETING OF THE ELEVENTH ANGUILLA
EXECUTIVE COUNCIL HELD ON THURSDAY 11TH MAY 2017

- PRESENT: His Excellency the Acting Governor, Mr Perin Bradley
- The Honourable Victor Banks, Chief Minister and Minister of Finance,
Economic Development, Commerce, Tourism and Information Technology
- The Honourable Acting Deputy Governor, Dr Bonnie Richardson-Lake
- The Honourable Cora Richardson-Hodge, Minister of Home Affairs and Education
- The Honourable Curtis Richardson, Minister of Infrastructure, Communications,
Utilities, Housing, Agriculture, Fisheries and Environment
- The Honourable Attorney General, Mr John McKendrick QC
- Mrs Jewelle Fleming, Clerk to Executive Council
- IN ATTENDANCE: Hon Cardigan Connor, Parliamentary Secretary
Mr Larry Franklin, PS, EDICTLP
Mr Karim Hodge, PS, MICUHAFIT
Mr Leslie Hodge, DLS
Mr Bancroft Battick, Chief Engineer, DICUH
Mr Sherman Williams, Finance Manager, AASPA
Mr Bill Grandfield, Board Member, AASPA/Chairman, Road Bay Jetty Committee
Mr Shomari Kentish, Facilities Manager, AASPA
Mr Brian Deadman, Financial Adviser to the GoA
Mr Darren Forbes-Batey, Chief of Staff, Governor's Office
Mr Kiel Connor, CIR
Mr Malone Richardson, Compliance Officer, IRD
- ABSENT: Her Excellency the Governor, Ms Christina Scott
- The Honourable Evans Rogers, Minister of Health and Social Development, Lands
and Physical Planning

EX MIN 17/194 **CONFIRMATION OF THE MINUTES**

Hon Cardigan Connor, Parliamentary Secretary joined the Meeting.

Council confirmed the Minutes of the 97th Meeting held on Thursday 4th May 2017.

MATTERS ARISING FROM THE MINUTES

EX MIN 17/195 None

EX MIN 17/196 **EX MEM 17/120 NEW CONTRACT FOR ANGUILLA LOTTERY GAMING CO LTD**

Hon Parliamentary Secretary remained in attendance. Mr Brian Deadman, Financial Adviser to the GoA joined the Meeting.

Council agreed that:-

- (i) an exclusivity clause for the Anguilla Lottery Gaming Co Ltd must not be included in any future contract with the Government of Anguilla;
- (ii) the tenure of any future contract with the Government of Anguilla and the Anguilla Lottery and Gaming Co Ltd should be for ten years with an option for extension;
- (iii) a new licensing fee of EC\$100,000.00 should be charged;
- (iv) a new contract for the Anguilla Lottery Gaming Co Ltd should be approved effective 1 June 2017, subject to negotiating reasonable terms and conditions; and
- (v) the Government of Anguilla should make adjustments to laws and/or regulations to accommodate the above fee structure as may be necessary.

Council additionally agreed that recommendation 4 of EX MEM 17/120, which states, "A business licence fee of EC\$1,000.00 (belonger) and EC\$1,500.00 (non-belonger) should be charged for each lottery outlet. This fee is already accommodated in the legislation under the Fee Schedule of the above Act under Sections 3 and 6" should be revisited.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, FIN; PS, EDICTLP; PAS, FIN; BD; ACC GEN; HON AG

EX MIN 17/198 **EX MEM 17/122 DEPOSITOR PROTECTION TRUST (DPT)**

Hon Parliamentary Secretary remained in attendance. Financial Adviser to the GoA remained for discussion.

Council:-

- (i) approved the Depositor Protection Trust (DPT) documents for the National Bank of Anguilla (NBA) and the Caribbean Commercial Bank (CCB);
- (ii) agreed that the following individuals should serve as Trustees for the DPTs:-
- Mr Preston Bryan
Mr Graham Crabtree
Mr Kenrick Richardson
- (iii) agreed that the DPT Trustees should receive a monthly stipend of EC\$750.00;
- (iv) authorised the Permanent Secretary, Finance to sign documents on behalf of the Government of Anguilla where applicable; and
- (v) agreed that the Debt Unit within the Ministry of Finance should provide administrative and technical support to the DPT Trustees.

Action: PS, FIN; PS, EDICTLP; PAS, FIN; DM; BD; ACC GEN; MINS OF GOV'T

EX MIN 17/199

EX MEM 17/123 PRIORITY TRAINING NEEDS FOR 2017

Hon Parliamentary Secretary remained in attendance. Financial Adviser to the GoA remained for discussion.

Council approved the revised critical areas as identified per table, as well as the areas identified for the receipt of scholarship and financial assistance shown below:-

MINISTRY	AREA RECOMMENDED	NO. OF PARTICIPANTS	COSTING PER ANNUM	REVISED COSTING PER ANNUM
Ministry of Social Dev.				
Health				
Revised to 1	BSc. Medical Laboratory Technician	2	160,000.00	80,000.00
	BSc. Pharmacy	1	90,000.00	90,000.00
	MSc. Health Informatics	Defer 1	110,000.00	0.00
	ASc. Health Information Management	Defer 1	75,000.00	0.00
Nursing				
Revised to 2	Midwifery	4	325,000.00	162,500.00
Revised to 1	BSc. Nursing	2	60,960.00	30,480.00
Revised to 1	BSc. Critical Care Nursing	Revised back to 2	150,000.00	150,000.00

		EXCO recommendation 2		
Revised to 1	BSc. Nursing (Online)	2	18,000.00	9,000.00
	BSc. Accident and Emergency Nursing	1	75,000.00	75,000.00
	BSc. Nursing Administration	Defer 1	90,000.00	0.00
Revised to 1	BSc. Dietetics and Nutrition	2	90,000.00	45,000.00
	BSc. Occupational Therapist	1	75,000.00	75,000.00
	Nurse Anesthetist	1		75,000.00
Education				
	BA Music	Defer	90,000.00	0.00
	BA Counselling		90,000.00	90,000.00
	BSc. Building Technology		75,000.00	90,000.00
	BA Physical Education		75,000.00	75,000.00
	BA Visual Arts	Defer	75,000.00	0.00
Included as a priority	MSc Mathematics			115,000.0
MINISTRY	AREA RECOMMENDED	NO. OF PARTICIPANTS	COSTING PER ANNUM	REVISED COSTING PER ANNUM
MINISTRY OF FINANCE				
Customs				
Defer	BSc. Computer Science	1	90,000.00	0.00
	BSc. Computer Forensics, IT Auditing	1	90,000.00	90,000.00
	BA Law & International Trade Policy	Defer for 1 year 1	90,000.00	0.00
To be completed based on current arrangement of cost sharing	BA Accounting	UWI Distance1	30,000.00	0.00
	Forensic Investigation	1	90,000.00	0.00
	BA Border Management	Defer 1 year 1	12,000.00	0.00
	Cert. Trade Compliance	Defer 1 Year 1	12,000.00	0.00
	MA Customs Law Administration	1	90,000.00	0.00
	Customs Management (UWIOC)	2	24,000.00	0.00
Statistics				
	MSc. Finance (Economic Policy)	1	47,250.00	47,250.00

Short Term				
MINISTRY OF HOME AFFAIRS				
MICU				
Agriculture				
	BSc. Agricultural Science	1	75,000.00	75,000.00
Defer	Diploma Agricultural Science	1	75,000.00	0.00
DOI				
	Diploma Ship Surveying	1	20,250.00	20,250.00
	Diploma Intl. Marine Law	1	20,250.00	20,250.00
DITES				
	MSc. Computer Science/Computer Engineering	1	112,000.00	112,500.00
	BSc. Computer Science/Computer Engineering	1	90,000.00	90,000.00
Fisheries and Marine Resources				
	BSc. Marine Biology	Reduced to 1 EXCO recommendation 1	180,000.00	90,000.00
	BSc. Fisheries Management	1	90,000.00	90,000.00
HE THE GOVERNOR				
Disaster				
	MSc. Operations & Logistics Man.	Deferred Exco Recommendation 1	116,000.00	0.00
	BSc. Crisis & Disaster Management	Deferred Exco Recommendation 1	90,000.00	0.00
	Postgraduate PR Academy Crisis Management -online	1	15,000.00	15,000.00
Short – term	Strategic Emergency Management Training	30	9,700.00	9,700.00

UWI/ACC	Additional funding for scholarships			56,993.00
TOTAL			3,492,410.00	1,878,923.00

Financial Assistance

Music Education
 BSc. Civil Engineering
 BSc. Nursing
 BSc. Management and Tourism
 Network and Communication Management
 ICA Professional Postgraduate Diploma in Governance, Risk and Compliance
 Product Design and Technology
 Language and Literature
 Computer Studies
 Computer Science
 Computer Forensics/IT Security
 Illustration
 Secondary Education, English and Business
 Accounting
 Biology
 Computer Science
 MSc. Finance (Economic Policy)
 MSc. Information Systems Management
 Instructional Leadership and Academic Curriculum
 BSc. Criminal Justice
 BSc. Environmental Science
 Intl. Business Management
 PhD. Human & Social Services/Psychology
 Computer Systems Engineering
 Medical Degree

EC\$375,000.00

Council noted that the Government of Anguilla would be required to expend EC\$2,253,923.00 for the approved areas.

Action: PS, PA; PS, FIN; PS, EDICTLP; OTHER PERM SECS; BD; ACC GEN

EX MIN 17/200

EX MEM 17/124 PROPOSALS FOR CHANGES TO IMMIGRATION POLICY

Hon Parliamentary Secretary remained in attendance. Financial Adviser to the GoA remained for discussion.

Council approved the proposed policy changes, as indicated below, on the grounds that they would facilitate ease of entry into Anguilla, especially for visitors who can provide some economic stimulus.

(A) RELAXATION OF VISA REQUIREMENTS

- (i) Government will relax the visa requirements to enter Anguilla, for the following categories of persons:-
 - (a) third country nationals holding a valid visa from the United States, Canada or the United Kingdom; and
 - (b) third country nationals holding a valid residence permit from the United States, Canada or the United Kingdom.
- (ii) such persons, regardless of their country of origin, will be allowed to enter and remain in Anguilla without an Anguilla visitor's visa and may be allowed to remain for a period not exceeding 3 months.

(B) SIMPLIFICATION OF ENTRY PROCESS

- (i) nationals of St Maarten/St Martin will be allowed to enter Anguilla using a machine readable national identification card and remain for up to 72 hours (3 days); and
- (ii) French Nationals who are visiting St Maarten will be allowed to enter Anguilla using a machine readable national identification card and remain for up to 24 hours (1 day).

(C) LENGTH OF STAY ISSUED AT PORTS

- (i) all visitors entering Anguilla (including belongers born outside Anguilla with no proof of belonger status) will be given permission at the port to remain for a minimum of 30 days and a maximum of 90 days. Note however that Immigration Officers may exercise discretion and give less time, if circumstances should require less time; and
- (ii) persons born in Anguilla after 1982 who are not automatically belongers and who are travelling on non-BOTC passports or with no proof of belonger status may be given permission to enter and remain for up to one year. They will also be advised of the requirements to facilitate ease of entry into Anguilla.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, MHA; PAS, MHA; CIO; LAB COM; MINS OF GOV'T

EX MIN 17/201

**EX MEM 17/125 ANGUILLA AIR AND SEA PORTS AUTHORITY
(AASPA) – 2017**

Hon Parliamentary Secretary remained in attendance. Financial Adviser to the GoA remained for discussion. The following persons joined the Meeting:-

Mr Karim Hodge, PS, MICUHAFIT
 Mr Bancroft Battick, Chief Engineer, DICUH
 Mr Sherman Williams, Finance Manager, AASPA

Council endorsed the Anguilla Air and Sea Ports Authority's 2017 Business Plan with the following conditions:-

- (i) AASPA should continue to fully implement the fees, charges and tariffs as approved by the Government of Anguilla to date;
- (ii) AASPA should review their fees, charges and tariff structure for consideration by Executive Council;
- (iii) AASPA should seek to generate alternate revenue streams to project any short fall in revenue. These new streams should be implemented in accordance with the AASPA's Act and the laws of Anguilla; and
- (iv) GOA should appoint the Chief Engineer to be an observer on the AASPA Board and should attend all Board Meetings of the AASPA.

Action: PS, MICUHAFIT; CHIEF ENG; CEO, AASPA; HON AG; HON MIN,
MICUHAFIT

EX MIN 17/203

EX MEM 17/127 EXTENSION OF THE TERMS OF APPOINTMENT OF MINISTERIAL ASSISTANT, MR OTHLYN VANTERPOOL AT MICUHAFIT

Hon Parliamentary Secretary remained in attendance. Financial Adviser to the GoA remained for discussion.

Council:-

- (i) agreed to extend the term of engagement for Mr Othlyn Vanterpool as the Ministerial Assistant to the Honourable Minister of Infrastructure, Communications, Utilities, Housing, Agriculture, Fisheries and Information Technology to the term of the present administration with effect from 1 May 2017;
- (ii) noted that the Ministerial Assistant is paid an annual salary of EC\$108,000 per annum (EC\$9,000.00 per month), which is being budgeted for in the 2017 budget; and
- (iii) additionally noted that the Ministerial Assistant has use of office space, office equipment (tools of trade) and a Government vehicle.

Action: PS, MICUHAFIT; PS, FIN; PS, EDICTLP; BD; ACC GEN; MINS OF
GOV'T

EX MIN 17/204

EX MEM 17/128 PAYMENT OF DEFERRED SALARY – PC A*[Note on publication: names redacted to protect personal health information]*

Hon Parliamentary Secretary remained in attendance.

Council agreed that PC A, who is employed as a Police Constable in the Royal Anguilla Police Force should be paid his deferred salary in the sum of EC\$17,849.10 to assist him with costs associated with his wife's medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: COP; PS, PA; PS, FIN; PS, EDICTLP; ACC GEN

EX MIN 17/205

EX MEM 17/129 PAYMENT OF DEFERRED SALARY – MS B*[Note on publication: names redacted to protect personal health information]*

Hon Parliamentary Secretary remained in attendance.

Council agreed that Ms. B, who is employed in the Education Department should be paid her deferred salary in the sum of EC\$5,016.60 to assist her with her son's medical expenses.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: CEO; PS, PA; PS, FIN; PS, EDICTLP; ACC GEN

EX MIN 17/206

EX MEM 17/130 PAYMENT OF DEFERRED SALARY – MS C*[Note on publication: names redacted to protect personal health information]*

Hon Parliamentary Secretary remained in attendance.

Council agreed that Ms. C, who is employed in the Immigration Department should be paid her deferred salary in the sum of EC\$11,100.49 to assist her with costs associated with her medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: CIO; PS, PA; PS, FIN; PS, EDICTLP; ACC GEN

EX MIN 17/207

EX MEM 17/131 PAYMENT OF DEFERRED SALARY – MRS D*[Note on publication: names redacted to protect personal health information]*

Hon Parliamentary Secretary remained in attendance.

Council agreed that Mrs D, who is employed in the General Post Office should be paid her deferred salary in the sum of EC\$62,684.83 to assist her with costs associated with her son's medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PMG; PS, PA; PS, FIN; PS, EDICTLP; ACC GEN

EX MIN 17/208

EX MEM 17/132 FILLING OF THE VACANT POSITION OF DEPUTY COMPTROLLER – CUSTOMS

Hon Parliamentary Secretary remained in attendance.

Council agreed that the following vacancy within the APS should be filled:-

<u>Min/Dept.</u>	<u>Title</u>	<u>No. of vacancies</u>
MoF/Customs	Deputy Comptroller – Customs	1

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: COC; PS, PA; PS, FIN; PS, EDICTLP; BD; ACC GEN

EX MIN 17/209

EX MEM 17/133 PROPERTY TAX (DEFERMENT) REGULATIONS, 2017

Hon Parliamentary Secretary remained in attendance. Messrs Kiel Connor, CIR and Malone Richardson, Compliance Officer, IRD joined the Meeting.

Further to EX MIN 17/180 of 4th May 2017, Council approved the draft Property Tax (Deferment) Regulations for signature and publication in the Gazette. The draft Regulations seeks to extend the due date for the payment of Property Tax by 60 days.

Action: CIR; HON AG; PS, FIN; PS, EDICTLP; PAS, FIN; BD; CL, HOA; ACC GEN; MINS OF GOV'T

EX MIN 17/210

EX MEM 17/134 PROPERTY TAX (INCENTIVE FOR EARLY PAYMENT) REGULATIONS, 2017

Hon Parliamentary Secretary remained in attendance. CIR and Compliance Officer, IRD remained for discussion.

Further to EX MIN 17/180 of 4th May 2017, Council approved the draft Property Tax (Incentive for Early Payment) Regulations, 2017 for signature and publication in the Gazette. The draft Regulations seeks to give an enrolled person a 10% discount once he/she pays the total tax owed on or before the first half yearly due date. The total tax includes opening arrears.

Action: CIR; HON AG; PS, FIN; PS, EDICTLP; PAS, FIN; BD; CL, HOA; ACC GEN; MINS OF GOV'T
