



ANGUILLA PUBLIC SERVICE

EMPLOYEE SUGGESTION PROGRAMME FORM

NAME/S OF OFFICER/S: _____

MINISTRY/DEPARTMENT: _____

DATE: _____

CATEGORIES (PLEASE TICK)

<ul style="list-style-type: none">• Improving customer service and/or customer experience	
<ul style="list-style-type: none">• Improving system, methods and efficiency	
<ul style="list-style-type: none">• Improving effectiveness and/or performance	
<ul style="list-style-type: none">• Improving safety and the work environment	
<ul style="list-style-type: none">• Saving cost, reducing waste or enhancing revenue	
<ul style="list-style-type: none">• Making the job more productive	
<ul style="list-style-type: none">• Improving product quality	
<ul style="list-style-type: none">• Saving time and cost	
<ul style="list-style-type: none">• Other	

SUGGESTION TITLE OR SUBJECT:

EXISTING CONDITION/CURRENT ISSUE/PRACTICE/CONCERN:

SUGGESTION/PROPOSED SOLUTION/COUNTER MEASURE/DESIRED BENEFIT:

RESOURCES NEEDED/HOW MUCH WILL IT COST TO IMPLEMENT THE SUGGESTION

(Suggest creative means or ideas for securing resources needed or how current resources could be otherwise deployed for greater benefit. Identify if the skillsets needed are available within the APS.)

IMPACT ON DEPARTMENT/MINISTRY/APS IF SUGGESTION IS IMPLEMENTED:

(Feel free to include any research that might have been carried out to support the submission.)

YOUR IDEAS MATTER!

Thank you for your suggestion!

.....We are listening!

