

GOVERNMENT OF ANGUILLA

Internal Application for another position in the Anguilla Public Service



This form is to be filled in by the applicant in blue or black ink, in his/her own handwriting and returned to:
 Department of Public Administration, James Ronald Webster Building,
 Social Security Complex, The Valley, Anguilla

1. Position applied for:

2. PERSONAL INFORMATION (Please ensure ALL sections are fully completed in CAPITAL letters)

Surname/Family Name:	First Name	Middle/Other Name(s)
----------------------	------------	----------------------

Date of Birth	Employee ID Number:	Current Employer/Department:
---------------	---------------------	------------------------------

Current Position:	Current Grade:	Current Step:
-------------------	----------------	---------------

Address:	Telephone No:
	E-Mail:

If you have become naturalised or a believer of Anguilla since your entry into the service please state number _____
 Date _____ and name in which certificate was granted (if different from above) _____

Passport Number:	Date and place of issue:
------------------	--------------------------

Marital Status

Single
 Married
 Widowed
 Divorced
 Separated

Name of Spouse: _____

Place and country of birth:	Nationality:
-----------------------------	--------------

If naturalised or a believer of Anguilla please state number _____ Date _____
 And name in which certificate was granted (if different from above) _____

Next of Kin (Please state Name, Address, Telephone number & relationship if different to Spouse)

Number of Children (Age 18 or under): Name	Gender	Date of Birth

7. PRIVATE INVESTMENT INFORMATION

Private investments or Shareholdings, direct

- (a) Do you undertake any private work for remuneration? Yes No
- (b) Do you undertake any work for public boards or committees? Yes No
- (c) Do you undertake any private agency work? Yes No
- (d) Do you possess any investment or shareholding in any company carrying on business in Anguilla or any other direct or indirect interest in such company? Yes No
- (e) Do you possess any direct or indirect interest in any local business or undertaking? Yes No
- (f) Do you engage directly or indirectly in any trade or in any commercial undertaking? Yes No
- (g) Does your spouse engage directly or indirectly in any employment on Anguilla or hold any interest in a trade, business, company or commercial enterprise on Anguilla which conflicts or may conflict with the efficient and proper performance of your duties? Yes No

If you have answered yes to any of the questions, please give particulars and details below

In the event that your application is successful you will be required to divest yourself of such investments or interests if they appear to constitute conflicts of interest

8. PERSONAL TESTIMONY (Please state why do you feel you are the right person for this position)

Signature of Applicant _____

Date _____

You should submit the following supporting documents if relevant to your application form (Please tick ✓ items included) :

- (i) Naturalisation or Belonger certificate
- (ii) Original qualification certificates or properly notarized copies

Please state why any of the above documents relevant for your application have not been included:

9. DEPARTMENT TESTIMONIAL (Please state whether you support this application and reason why or why not)

Supported Not Supported

Signature of Head of Department/Supervisor

Date

N.B. If additional space is needed to complete any part of this form please attach a separate sheet.

FOR OFFICIAL USE ONLY

Received By: _____

Date: _____

Notes:



Successful
 Short listed
 Reconsider another time
 Unsuccessful

Entered in System By: _____

Date: _____

Verified By: _____

Date: _____