

PROCUREMENT NOTICE

Request for Expressions of Interest

Procurement # 2016/7/MSD/1

The Ministry of Health and Social Development on behalf of the Government of Anguilla intends to apply a budgetary allocation to payments under a contract for Consultancy Services for the preparation of a Master Plan for the redevelopment of the Albena Lake Hodge Comprehensive School. The Master Plan must take into consideration existing usage, current trends and future national development needs.

The consultants will be required to produce the following deliverables as part of the Master Plan:

- (a) Human resource development plan and management structure.
- (b) Development plans for various departments/ units of the school(s).
- (c) A blue print for student-focused offerings and scheduling.
- (d) Detailed construction drawings, specifications, bid documents, implementation schedule, and cost estimates, including costs of any measures to mitigate environmental and social impacts.
- (e) Environmental assessment and environmental management plan.
- (f) A plan for addressing the social impacts during construction and operation.
- (g) Equipment lists for laboratories and technical and vocational education workshops.

The Master Plan must also:

- establish the financial and economic feasibility of the recommended redevelopment;
- propose a schedule for implementation of the proposal;
- provide itemized costs estimates (capital and recurrent) including pro-forma financial statements for the implementation period; and
- recommend viable options for funding.

It is expected that the work will be carried out over a period of six (6) months commencing June 2016.

Consultants should have

- Specialist training and experience in school development and planning, project management, civil works design and implementation, urban planning, financial and economic analysis, social and environmental analysis.
- More than five years of professional experience, with relevant qualification in a related field in education planning and management, curriculum and human resource development at the national, regional / international level.

The Ministry of Health and Social Development now invites eligible consultants to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services (eg. description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Consultants may associate to enhance their qualifications. In the assessment of submissions, considerations will be given to technical competence, qualifications and experience on similar assignments, and existing commitments. All information must be submitted in English.

This procurement is open to all qualified consultants. Following the assessment of submissions, a short-list of not less than three (3) and not more than six (6) applicants will be provided with full terms of reference and will be invited to submit full technical and financial proposals to undertake the assignment. Consultants will be selected in accordance with the Public Procurement and Contract Administration Act 2012 and the Resolution of the Procurement Board for Regulations to Govern Public Procurement.

Five (5) hardcopies of the Expressions of Interest must be delivered to the address below no later than Monday 18th April 2016 at 4:00 pm.

**Chief Procurement Officer
Procurement Unit
Ministry Of Finance
Government Of Anguilla
The Secretariat
The Valley AI-2640
Anguilla B.W.I.**

**Expression of Interest: Consultancy Services For The Preparation Of A
Master Plan For The Redevelopment Of The Albena Lake Hodge
Comprehensive School**

The Government of Anguilla reserves the right to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not short-listing any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

Interested consultants may obtain further information between the hours of 8:00am and 4:00pm at the above address or via email Procurement.Mailbox@gov.ai.