

Guidance Notes for Higher Education (Student Permit) Regulations 2014

1. An Application for the grant of a Student Permit shall be made to the Board in **Form 1** in the Schedule to these Regulations and accompanied by the non-refundable processing fee.
2. An applicant who requires a visa to enter Anguilla shall, unless an exemption is granted by the Chief Immigration Officer. Provide the Board at the time of application with a notarized copy of that document.
3. Subject to the directions of the Chief Immigration Officer, if the Board is satisfied of the matters contained in the application the Board may upon payment of the prescribed fee, grant a Student Permit to an applicant in **Form 2** in the Schedule to the Regulations.
4. If the holder of a Student Permit is granted permission by the Dean of the licensed institution to engage in paid student work then the holder of the Student Permit must apply to the Board in writing and must have annexed:
 - i. The written approval of the Dean allowing the holder of the Student Permit to engage in paid student work which includes the required period of time that the licensed institution requires the holder of a Student Permit to perform student work; and
 - ii. A letter from the proposed employer detailing that the holder of a Student Permit has been granted student work at that institution, the time of work and the conditions of work.
5. An application for a Student Permit or Student or Student Work Permit is approved the applicant shall pay a non-refundable fee of **\$1,345.00** before the student work permit is issued

6. A duplicate of a Student Permit or a Student Work Permit may be issued on payment of a non-refundable fee of **\$135.00**.