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MINUTES OF THE 79TH MEETING OF THE ELEVENTH ANGUILLA
EXECUTIVE COUNCIL HELD ON THURSDAY 15TH DECEMBER 2016

- PRESENT: Her Excellency the Governor, Ms Christina Scott
- The Honourable Victor Banks, Chief Minister and Minister of Finance,
Economic Development, Commerce, Tourism, Lands & Physical Planning
- The Honourable Deputy Governor, Mr Perin Bradley
- The Honourable Evans Rogers, Minister of Health and Social Development
- The Honourable Cora Richardson-Hodge, Minister of Home Affairs, Immigration,
Labour, Environment, Human Rights, Gender Affairs, Constitutional Affairs and
Information and Broadcasting
- The Honourable Curtis Richardson, Minister of Infrastructure, Communications,
Utilities, Housing, Agriculture and Fisheries and Information Technology
- The Honourable Attorney General, Mr John McKendrick QC
- Mrs Nicola Webster, Acting Clerk to Executive Council
- IN ATTENDANCE: Hon Cardigan Connor, Parliamentary Secretary
- Mrs Chanelle Petty Barrett, PS, ELSYC
Mrs Dawn Reid, ESP
Mrs Lori-Rae Alleyne Franklin, CS
Mr Foster Rogers, PS, EDICTLP
Mr Kenneth Hodge, PAS, MHA

ABSENT:

EX MIN 16/756 **CONFIRMATION OF THE MINUTES**

Hon Cardigan Connor, Parliamentary Secretary joined the Meeting.

Council confirmed the Minutes of the 78th Meeting held on Thursday
8th December 2016.

MATTERS ARISING FROM THE MINUTES

EX MIN 16/757

None

EX MIN 16/758

EX MEM 16/486 INSTITUTIONALISATION OF THE EDUCATION AND TRAINING STATISTICS FRAMEWORK AND POLICY

Hon Parliamentary Secretary remained in attendance. Mr Foster Rogers, PS, EDICTLP, Mrs Chanelle Petty Barrett, PS, ELSYC, Mrs Dawn Reid, ESP and Mrs Lori-Rae Alleyne Franklin, CS joined the Meeting.

Council was guided through an informative overview of a Power Point presentation on the Education and Training Statistics Framework and the Education and Training Statistics Policy by Mrs Dawn Reid, ESP.

Council:-

- (i) noted the need for an Education and Training Statistics Framework which allows data on education and training to be organized and grouped into a structure that is logical, easy to follow, comprehensive and allows different perspectives on learning activities;
- (ii) noted that Provision has been made in the 2017 budget for the Education Planning Assistant in the amount of EC\$40,520 (March to December 2017). Additionally, the cost of preparation of work space, furniture and equipment EC\$13,037 has also been budgeted for 2017; and
- (iii) approved the Institutionalisation of the Education and Training Statistics Framework and Policy on the grounds that it provides a structured context within which a number of entities with their corresponding roles and responsibilities, guidelines and procedures work together to form a system that will enable the effective and efficient collection, collation, analysis and reporting of education and training statistics.

Hon Minister of Health and Social Development thanked the PS ELSYC and her team for delivering such a comprehensive presentation and for their commitment and dedication to the education system.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, ELSYC; PS, EDICTLP; ESP; DIR STATS; PS FIN

EX MIN 16/759

EX MEM 16/487 EXTENSION OF CULTURE AND INTELLECTUAL PROPERTY CONVENTIONS TO ANGUILLA

Hon Parliamentary Secretary remained in attendance. Mr Foster Rogers, PS, EDICTLP and Mrs Chanelle Petty Barrett, PS, ELSYC remained for discussion.

Council:-

- (i) noted the need for the creation of an enabling regulatory environment that nurtures and supports the further development of culture and creative industries in Anguilla;
- (ii) agreed that the Ministry of Health and Social Development should discuss with the Attorney General's Chambers to establish a prioritisation for the possible extension of conventions to Anguilla and secure advice from Chambers on the steps necessary for compliance with the relevant convention(s) and subsequent extension; and
- (iii) further agreed that if necessary the Ministry of Health and Social Development should seek technical assistance (guidance and advice) from the UK Government on the extension of conventions to Anguilla.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, ELSYC; PS, EDICTLP; HON, AG

EX MIN 16/760

EX MEM 16/488 DRAFT CONTRACT, TERMS OF REFERENCE AND OUTPUTS MATRIX FOR TOURISM DEVELOPMENT SPECIALIST

Hon Parliamentary Secretary remained in attendance. Mr Foster Rogers, PS, EDICTLP remained for discussion.

Council:-

- (i) noted the Terms of Reference for the Tourism Development Specialist;
- (ii) noted the Outputs Matrix for the Specialist;
- (iii) additionally noted the drafted contract for two years non-renewable; and
- (iv) approved the signing of the contract between the Tourism Development Specialist and the Ministry of Tourism for the period January 2017 to January 2019 with specific instructions that a person from within the Ministry should be identified to take up this position;

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, EDICTLP; HON, AG; PS, FIN; MINS OF GOV'T

EX MIN 16/761

EX MEM 16/489 APPLICATION FOR TRANSFER OF SHARES UNDER THE ALIENS LAND HOLDING REGULATIONS ACT IN ACCORDANCE WITH SECTION 7 OF THE ALIENS LAND HOLDING REGULATIONS ACT – ANGUILLA ASSET HOLDINGS LTD – REGISTRATION SECTION WEST END, BLOCK 17609 B, PARCEL 66, CONTAINING 1.25 OF ACRES

Hon Parliamentary Secretary remained in attendance. The Hon Minister of Infrastructure declared an interest and excused himself from the discussion.

Council:-

(i) noted and approved the transfer of shares in accordance with Section 7(1) of the Aliens Land Holding Regulations Act to allow Jeffrey Andrew Preston and Lauren Angelilli to acquire 100% shareholdings in Anguilla Asset Holdings Ltd. for property described in Registration Section West End, Block 17609B, Parcel 66, being 1.25 acres, on a freehold basis, located at West End to construct a dwelling house thereon, subject to the following:

a) The payment of the following fees:

(i) under Section 25 of the Stamp Act on Transfer of shares 5% of EC\$1,483,886.40	EC\$74,192.32
(ii) under the Aliens Land Holding Regulation Act Section 14(1)(a) – 12.5% of EC\$1,483,886.40	EC\$185,485.80
(iii) refundable Deposit of 10% of EC\$1,483,886.40	EC\$148,388.64
TOTAL	EC\$404,086.76

b) With the express condition that the land is to be used for residential purposes and that the Licencee must not rent their dwelling house unless an application is made and written permission is obtained from the Ministry of Finance.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, EDICTLP; DLS; PS, FIN

EX MIN 16/762

EX MEM 16/490 PAYMENT OF DEFERRED SALARY – MR A

[note on publication: names redacted to protect personal health information]

Hon Parliamentary Secretary remained in attendance.

Council agreed that Mr A who is employed in the Her Majesty's Prison should be paid his deferred salary in the sum of EC\$14,474.09 to assist him with costs associated with his medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, FIN; PS, PA; PS, EDICTLP; ACC GEN

EX MIN 16/763

EX MEM 16/491 PAYMENT OF DEFERRED SALARY – MR B

[note on publication: names redacted to protect personal health information]

Hon Parliamentary Secretary remained in attendance.

Council:-

- (i) noted the request for payment of Mr B deferred salary; and
- (ii) agreed that this matter should be deferred pending further clarification as it is not in keeping with the current policy on the payment of deferred salaries.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, PA; PS, FIN; PS, EDICTLP; ACC GEN; PS MICUHAFIT

EX MIN 16/764

EX MEM 16/492 PAYMENT OF DEFERRED SALARY – MS C

[note on publication: names redacted to protect personal health information]

Hon Parliamentary Secretary remained in attendance.

Council:-

- (i) noted the request for payment of Ms C's deferred salary; and
- (ii) agreed that this matter should be deferred pending further clarification as it is not in keeping with the current policy on the payment of deferred salaries.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, PA; PS, FIN; PS, EDICTLP; ACC GEN; PS, MICUHAFIT

EX MIN 16/765

EX MEM 16/493 PAYMENT OF DEFERRED SALARY – PC D

[note on publication: names redacted to protect personal health information]

Hon Parliamentary Secretary remained in attendance.

Council agreed that PC D who is employed in the Royal Anguilla Police Force should be paid her deferred salary in the sum of EC\$15,837.73 to assist her with costs associated with her medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, PA; PS, FIN; PS, EDICTLP; ACC GEN; COP; CEO

EX MIN 16/766

EX MEM 16/494 PAYMENT OF DEFERRED SALARY – PC E AND MRS F

[note on publication: names redacted to protect personal health information]

Hon Parliamentary Secretary remained in attendance.

Council agreed that PC E who is employed in the Royal Anguilla Police Force and Mrs. F who is employed in the Anguilla Public Service should be paid partial payment of EC\$4,000.00 each of their deferred salaries totaling EC\$8,000.00 to assist them with cost associated with their son's medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, FIN; PS, PA; PS, EDICTLP; ACC GEN; COP

EX MIN 16/767

EX MEM 16/495 PAYMENT OF DEFERRED SALARY – MS G

[note on publication: names redacted to protect personal health information]

Hon Parliamentary Secretary remained in attendance.

Council agreed that Ms G who is employed in the Police Department should be paid her deferred salary in the sum of EC\$20,337.65 to assist her with costs associated with her sister's and niece medical conditions.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, PA; PS, FIN; PS, EDICTLP; ACC GEN; COP

EX MIN 16/768

EX MEM 16/496 PAYMENT OF DEFERRED SALARY – MR H

[note on publication: names redacted to protect personal health information]

Hon Parliamentary Secretary remained in attendance.

Council agreed that Mr H who is employed in the Anguilla Public Service should be paid his deferred salary in the sum of EC\$44,282.29 to assist him with costs associated with his medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, FIN; PS, PA; PS, EDICTLP; ACC GEN; DIR, DM

EX MIN 16/769

**EX MEM 16/497 ASSESSMENT OF INDUSTRY LEVY
(TELECOMMUNICATIONS) REGULATIONS, 2016 AND ANNUAL
LICENSE FEE REGULATIONS, 2016**

Hon Parliamentary Secretary remained in attendance.

Council:-

- (i) noted that in order to facilitate the levy on the industries, the Annual Licence Fee Regulations and the Assessment of Industry Levy (Telecommunications) Regulations have to be amended to reflect the 2017 budget requirements for the Public Utilities Commission; and
- (ii) agreed that the Attorney General's Chambers should draft the necessary amendments to be tabled at the next sitting of the House of Assembly.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, MICUHAFIT; HON, AG; PS, FIN; PS, EDICTLP; CHAIRMAN, PUC

EX MIN 16/770

**EX MEM 16/498 TO APPROVE A STATE FUNERAL FOR THE LATE FATHER
OF THE NATION MR. JAMES RONALD WEBSTER**

Hon Parliamentary Secretary remained in attendance.

Council:-

- (i) noted and agreed to the plans for the funeral of the late James Ronald Webster as stipulated below;
 - i. The holding of a State Funeral for the late legislator and revolutionary on Friday January 13th, 2017;
 - ii. Funeral arrangements to be coordinated by the Ministry of Home Affairs in conjunction with the RAPF, the Social Security Board, Reys Funeral Home, Bishop Errol Brooks and the family;
 - iii. The publication of an official Statement of Condolence from the Government and people of Anguilla on the passing of this outstanding Statesman and revolutionary;
 - iv. A Police Guard of Honour to be drawn up at the Church and a contingent of uniformed officers to bear the body in and out of the church and at the graveside. Casket to be draped with the National Flag;
 - v. Flags to continue to fly at Half Mast until sundown on the day of the funeral;
 - vi. An Official Week of Mourning from Monday January 9th – Friday January 13th, 2017;

- vii. Friday January 13th, 2017 to be declared a one off Public Holiday to allow ALL Anguillians and others the necessary time to attend the funeral service;
 - viii. The body of the late James Ronald Webster to Lie in State at the Atlin Noraldo Harrigan Parliament Building from Wednesday January 11th to Friday January 13th, 2017;
 - ix. A Special Sitting of the House be convened on Wednesday January 11th, 2017 during the period 9am – 12 Noon to provide for the Hon. Members of the House as well as former legislators to view and make tributes. H.E. Governor be invited to join the dignitaries viewing and making tribute;
 - x. Viewing of the body by the general public from 12 Noon to 6:00 pm on Wednesday January 11th 2017 and 9:00 am to 6:00 pm on Thursday January 12th, 2017;
 - xi. viewing of the body by Family from 6:00pm – 9:00 pm on Wednesday January 11th, 2017. (Closed to general public);
 - xii. viewing of the body by visiting dignitaries and visiting family members from 9:00 am – 10:45 am on Friday January 13th, 2017. (closed to general public);
 - xiii. procession from the House of Assembly to St. Mary’s Anglican Church leaving at 11:00 am and arriving at the Church at 11:30 am. (Procession to include Past and Present Legislators, Foreign Dignitaries, Uniformed bodies, family, Members of the public. Will be led by the RAPF and police Band. Casket to be conveyed on a gun carriage);
 - xiv. following the Thanksgiving Service and Mass, Procession as per xiii and to include Clergy, from the Church to the burial site at Pope Hill;
 - xv. repast follows at burial site;
- (ii) noted the cost associated with the plans that is outlined below; and

Financial Implications (estimated costs in US Dollars)

Arrangements by Rey’s Funeral Home including casket	19,500.00
Additional Tents and chairs at church	1,200.00
Floral and other decorations at House and Church	1,200.00
PA system and TV monitors at Church	1,200.00
Official Funeral Booklets (1,500 count)	7,000.00
Rentals for overseas dignitaries	2,000.00
Accommodation for Foreign Dignitaries	4,000.00
Government-hosted Dinner for dignitaries	4,000.00
Repast (refreshments at burial site + tent)	5,000.00
Contingent from Royal Antigua and Barbuda Defense Band	3,900.00

Live streaming of audio and video	5,000.00
Miscellaneous	<u>6,000.00</u>
TOTAL ESTIMATED COSTS IN US DOLLARS	<u>60,000.00</u>
EC DOLLARS	161,292.00

(iii) agreed that the State Funeral be coordinated by the Ministry of Home Affairs.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, MHA; PAS, MHA

ORAL MENTION

EX MIN 16/771

STATE FUNERAL AND PROPOSED BURIAL SITE FOR THE LATE FATHER OF THE NATION MR. JAMES RONALD WEBSTER

Hon Parliamentary Secretary remained in attendance.

Council agreed that the Attorney General's Chambers should draft the relevant legislative documents to facilitate the State Funeral and proposed burial site to be tabled at the next sitting of the House of Assembly.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, MHA; PAS, MHA; HON, AG

EX MIN 16/772

UK OT MINISTER TO VISIT ANGUILLA

Hon Parliamentary Secretary remained in attendance.

H E The Governor updated Council on the plans for the UK, Hon Minister for the Overseas Territories' visit on 9th January, 2016; which is expected to include meetings with the Chief Minister and Ministers, Members of the House of Assembly, a visit to the RAPF and a meeting of the Child Safety Board, media interviews, and infrastructure visits to the Adrian T Hazell Primary School, the airport, Road Bay jetty and the tower at Crocus Hill for a handing over ceremony.

Action: EXCO MEMBERS

EX MIN 16/773

PREFETE TO VISIT ANGUILLA

Hon Parliamentary Secretary remained in attendance.

H E The Governor updated Council on the very productive meeting with the Préfète of Saint Martin.

Action: EXCO MEMBERS

EX MIN 16/774

OVERSEAS TRAVEL

Parliamentary Secretary remained in attendance.

The Hon Chief Minister and Minister of Finance informed Council that he would be on leave from the 16th to 27th December, 2016 and that Minister Cora Richardson-Hodge would be acting Chief Minister in his absence.

Action: EXCO MEMBERS

EX MIN 16/775

MEETING OF EXECUTIVE COUNCIL

Hon Parliamentary Secretary remained in attendance.

Council agreed that due to the absence of some Ministers on leave that there should be no meeting of Executive council on Thursday 22nd December, 2016.

Action: EXCO MEMBERS
