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**MINUTES OF THE 216<sup>TH</sup> MEETING OF THE TENTH ANGUILLA**  
**EXECUTIVE COUNCIL HELD ON THURSDAY 6<sup>TH</sup> NOVEMBER 2014**

- PRESENT: His Excellency the Acting Governor, Mr Stanley Reid
- The Honourable Evan Gumbs, Minister of Infrastructure, Communications, Utilities and Housing and Acting Chief Minister
- The Honourable Acting Deputy Governor, Mr Larry Franklin
- The Honourable Jerome Roberts, Minister of Lands, Physical Planning, Human Rights, Environment, Gender Affairs and Agriculture and Fisheries and Minister of Education, Library Services, Sports, Youth and Culture
- The Honourable Acting Attorney General, Ms Michelle Daley
- Mrs Jewelle Fleming, Clerk to Executive Council
- IN ATTENDANCE: Mrs Lana Horsford-Harrigan, Director, Human Resources Management  
Mr Foster Rogers, PS, EDICT  
Mr Rudolph Proctor, Commissioner of Police  
Ms Aurjul Wilson, PS, MHA/LANDS  
Ms Jamila Gumbs, Budget Officer  
Mrs Shona Proctor, Budget Director  
Mrs Kathleen Rogers, PS, PA  
Dr Aidan Harrigan, PS, FIN  
Mrs Sandra York-Gumbs, Financial/Administrative Services Manager, MICUH
- ABSENT: Her Excellency the Governor, Ms Christina Scott
- The Honourable Hubert Hughes, Chief Minister and Minister of Finance, Economic Development, Investment, Commerce and Tourism and Minister of Labour and Immigration and Minister of Social Development and Health
- The Honourable Attorney General, Mr Rupert Jones
- EX MIN 14/699 **CONFIRMATION OF THE MINUTES**
- Council confirmed the Minutes of a Special Meeting held on Friday 24<sup>th</sup> October 2014 and the Minutes of the 214<sup>th</sup> and 215<sup>th</sup> Meetings held on Thursday 23<sup>rd</sup> October and Tuesday 28<sup>th</sup> October 2014 respectively.

**MATTERS ARISING FROM THE MINUTES**

EX MIN 14/700

**EX MIN 14/670 EX MEM 14/390 RE-APPOINTMENT OF PAROLE BOARD MEMBERS**

Council agreed that sub-paragraph (iii) of EX MIN 14/670 of 23<sup>rd</sup> October 2014 should be amended to read:-

“the appointment of Mr Derek Gumbs as an alternate member of the Board”

During confirmation of the matter, the question arose as to the correctness of appointing alternate members at this time. Council agreed that the PS, HSD should inquire into this further.

Action: PS, HSD; SOP; COP

EX MIN 14/701

**EX MIN 14/690 INF 14/01 ELECTION GUIDELINES FOR THE ANGUILLA PUBLIC SERVICE**

Further to EX MIN 14/690 of 28<sup>th</sup> October 2014, Council noted the Draft Election Guidelines for the Anguilla Public Service.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: DG; EXCO MEMBERS

EX MIN 14/702

**EX MEM 14/407 FILLING OF NEW AND /OR VACANT POSITIONS – ESTIMATES 2015**

The following persons joined the Meeting:-

Mrs Lana Horsford-Harrigan, Director, Human Resources Management

Mr Foster Rogers, PS, EDICT

Mr Rudolph Proctor, Commissioner of Police

Ms Aurjul Wilson, PS, MHA/LANDS

Ms Jamila Gumbs, Budget Officer

Mrs Shona Proctor, Budget Director

Mrs Kathleen Rogers, PS, PA

Dr Aidan Harrigan, PS, FIN

Mrs Sandra York-Gumbs, Financial/Administrative Services Manager, MICUH

Council agreed:-

- 1) the following in relation to new posts that ministries/departments are seeking to create in 2015:-

Ministry/Dept

PE further revised

**MHA**

Gender Development Officer

**(Rejected)**

\$1.00

**MFEDICT**Deputy Chief Procurement Officer **(Accepted)****Inland Revenue**Senior Collections Officer **(Rejected)** \$1.00**MSD**NCD Programme Officer **(Accepted)****Youth and Culture**Senior Programme Off. Culture Y&C **(Accepted)****H E Governor**Financial Analyst (1 additional position) **(Accepted)**

- 2) the following in relation to the existing vacant positions that ministries/departments would wish to fill in 2015:-

Ministry/Dept

PE further revised

**H E Governor****Police**Police Constables (10 add. positions) **(Accepted)****Disaster Management**Deputy Director Disaster Management **(Approved)**  
(Ex Min 14/175)**AG's Chambers**Principal Crown Counsel (Civ &Com) **(Ministers to revisit with the Hon AG)**Senior Crown Counsel Crime **(Accepted)**Drafting Assistant **(Accepted)****MHA****Immigration**Deputy Chief Immigration Officer (1 add. post) **(to be revisited with the Hon CM)**

Executive Secretary (1 position)

(position upgraded) **(Accepted)****Fisheries and Marine Resources**

Fisheries Officer \$1.00

**Agriculture**

|   |   |        |
|---|---|--------|
| Deputy Director of Agriculture (1 position) |   | \$1.00 |
| Headman                                     |   | \$1.00 |
| <b>Lands and Surveys</b>                    |   |        |
| Assist Surveyor                             | <b>(Accepted)</b>                                   |        |
| Assist Chief Surveyor                       | <b>(Accepted)</b>                                   |        |
| Land Information Systems Officer            | <b>(Accepted)</b>                                   |        |
| <b>Physical Planning</b>                    |   |        |
| Enforcement Officer – Planning              |   | \$1.00 |
| <b>Environment</b>                          |   |        |
| Coordinator Conservation Education          | <b>(Rejected)</b>                                   | \$1.00 |
| <b>MFEDICT</b>                              |   |        |
| Senior Finance Officer                      |   | \$1.00 |
| <b>Treasury</b>                             |   |        |
| Cash Management Analyst)                    | <b>(PS, FIN to revisit with Accountant General)</b> |        |
| Accounts Payables Clerk )                   |   |        |
| <b>Customs</b>                              |   |        |
| Customs Officers (7 additional vacancies)   | <b>(Accepted)</b>                                   |        |
| Customs Guards (2)                          | <b>(Accepted)</b>                                   |        |
| <b>Post Office</b>                          |   |        |
| <u>Broker (not reflected in PE)</u>         | <b>(Rejected)</b>                                   |        |
| <b>Statistics</b>                           |   |        |
| Senior Clerical officer Statistics          |   | \$1.00 |
| <b>Commercial Registry</b>                  |   |        |
| Acorn Administrative Assistant              | <b>(Accepted)</b>                                   |        |
| <b>Inland Revenue</b>                       |   |        |
| Manager Collections Unit                    | <b>(Accepted)</b>                                   |        |
| Assistant Comptroller Valuation             |   | \$1.00 |
| Auditor (1 additional position)             |   | \$1.00 |
| Valuation Officer Property Tax              | <b>Ex Min 14/63</b>                                 | \$1.00 |
| Valuation Assistant                         | <b>Ex Min 14/63</b>                                 | \$1.00 |
| Assessment Officer                          | <b>Ex Min 14/63 (Accepted)</b>                      |        |
| Compliance Officer (1 additional position)  | <b>Ex Min 14/63</b>                                 | \$1.00 |
| Collections Officer (1 additional position) | <b>Ex Min 14/63</b>                                 | \$1.00 |
| Tax Payer Services Officer                  | <b>Ex Min 14/63 (Accepted)</b>                      |        |

**MSD**

Community Services Planner **(Accepted)**  
 Chief Nursing Officer **(Accepted)**

**Education **(Accepted all)****

Technical Studies teacher at ALHCS  
 Part time Digital Media  
 Part time Hospitality Teacher at WISE  
 1 part-time Fashion & Designs  
 1 Teaching Assistants ALHCS SEN  
 1 Guidance Counsellor from September 2015  
 1 Senior Clerical Officer to support Primary Principals

**MICUH**

Technical Officer Transport **(Accepted)**  
 Technical Officer Telecoms **(to be filled for half of the year)**  
 Director Public Utilities, Tech. & Info. Sec. **(Accepted)**

**DICU**

Facilities Manager **(Accepted)**  
 Vehicle Technician (1 additional Post) \$1.00

**Anguilla Fire and Rescue Service**

Sub Officer (1 additional position) **(Rejected)**  
 4 Leading Fire Fighter **(Accepted)**  
 4 Fire Fighter (4 additional positions) **(Accepted)**

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PERM SECS; BD; MINS OF GOV'T

EX MIN 14/703

**EX MEM 14/408 EXEMPTION FROM THE WORK PERMIT REQUIREMENT**

Council agreed that Mr Jerrymie Mangahas, a national of the Philippines who is representing the ECCB in Anguilla as a Professional Auditor at the National Bank of Anguilla (NBA) should be exempted from the work permit requirement for the period 1<sup>st</sup> November 2014 to 31<sup>st</sup> October 2015 under Section 3 (f) of the Control of Employment Act.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, IMM; LAB COM; CIO

EX MIN 14/704

**EX MEM 14/409 APPLICATION FOR DUTY EXEMPTION BY DE CUISINE**

Council agreed that duty exemption should be granted to De Cuisine (c/o Mr Lenox Joash Proctor and Ms Denise L. Carr) on the attached items, subject to:-

- (i) confirmation of the actual duty loss; and
- (ii) a revised duty loss account being submitted to Executive Council.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, FIN; PAS, FIN; COC; FO

EX MIN 14/705

**EX MEM 14/410 LETTER OF ENTRUSTMENT – ANGUILLA’S MEMBERSHIP OF THE CARIBBEAN EXAMINATIONS COUNCIL**

Council reviewed and approved the entrustment letter of 27<sup>th</sup> October to H E the Governor from the Rt. Hon Philip Hammond MP with the conditions as outlined and attached.

Action: PS, ELSYC

**ORAL MENTION**

EX MIN 14/706

**NOMINATION OF INDIVIDUALS TO THE 2014 ANGUILLA NATIONAL TRUST (ANT) COUNCIL**

Council agreed that Ms Rita Celestine-Carty, a teacher at the ALHCS and Ms Sherri Morton, Executive Administrative Assistant at Cuisinart Resort & Spa should be re-appointed to serve on the Anguilla National Trust (ANT) Council for another term i.e. 2014-2017 in accordance with Schedule 1 (Section 5 (2) of the ANT Act (2009) (Constitution and Proceedings of Council).

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, MHA; DIR, ENV

EX MIN 14/707

**MEETING OF EXECUTIVE COUNCIL**

Council agreed that there should be a Special Meeting of Executive Council on Wednesday 12<sup>th</sup> November 2014 at 9:00 am to finalise the 2015 Budget.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: EXCO MEMBERS; PS, FIN; PS, EDICT; OTHER PERM SECS

EX MIN 14/708

**MEETING OF THE HOUSE OF ASSEMBLY**

Ministers indicated that they were minded to ask the Speaker, HoA to hold the next meeting of the HoA in the latter part of week commencing 8<sup>th</sup> December 2014 for budget presentations and debate. Tentative dates were:-

- a) Friday 12<sup>th</sup> December - Budget presentation
- b) Wednesday 17<sup>th</sup> December - Debate

Action: CLERK, HOA

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